

**GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION**  
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

**REGULAR MEETING**  
**Tuesday, November 13, 2018 5:30 p.m.**  
Cafeteria - Jr./Sr. High School  
**Preliminary**  
**AGENDA**

**5:30 p.m.** Call to Order - Pledge of Allegiance  
**REGULAR MEETING**

**APPROVAL OF AGENDA**

**PRESENTATIONS / GUESTS**

- Ms. Stephens' Technology Students
- Jefferson-Lewis BOCES Visitation Team - Updates regarding BOCES programs, facilities, and initiatives.

**PUBLIC COMMENT REQUESTS**

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**CONSENT AGENDA**

1. Approval of Minutes as listed:
  - October 1, 2018 - Regular Meeting
2. Approval of Building and Grounds Requests as listed:
  - JSHS turf field - October 15 & 16, 2018 from 6:00-8:30 p.m. - Sectional game Lyme CSD- Boys JV and V soccer sectional games
  - DEX gymnasium - Wednesdays from October 17, 2018 to March 13, 2019 from 7:30-10:30 p.m. - Men's Basketball-Daniel Dupee
  - DEX gymnasium - Sundays from October 21, 2018-March 17, 2019 from 9:00-11:00 a.m. - Men's Basketball - Daniel Dupee
  - JSHS cafeteria - November 1, 2018 from 4:30-8:30 p.m. - Highland Planning / Jefferson County Area Transportation Council - Public meeting
  - JSHS turf field/locker rooms - March 27,30, 2019 and April 6,10,13,17,24,27, 2019 with times as per schedule - Jefferson Community College - Lacrosse games
3. Approval of Conferences and Workshops as listed:
  - Barbara J. Case - Open House Celebration - Victims Assistance Center, Watertown - October 18, 2018
  - Barbara J. Case - Live Broadcast Education Session: Educational Stability of Students in Foster Care - JLBOCES - October 29, 2018
  - Barbara J. Case - JCC Community Breakfast - Jefferson Community College - October 30, 2018
  - Lisa Polatas - Therapies in the School - Education Resources - Sheraton Framingham Hotel, Framingham, MA - November 15-16, 2018
  - Kristi Bice - nVision User Group Meeting - JLBOCES - November 29, 2018
  - Stacy Latham - Basic Course for School Bus Monitors/Attendants - JLBOCES - November 30 and December 1, 2018
  - James P. Nevers - NYS Regional Industry Seminars/NYS School Nutrition Association - Holiday Inn Syracuse, Liverpool - December 19, 2018
  - Erin Heller - Mental Health Issues in the Classroom - Crowne Plaza, Syracuse - January 18, 2019
  - Amy Moore - Mental Health Issues in the Classroom - Crowne Plaza, Syracuse - January 18, 2019
  - Lisa Tyo - Mental Health Issues in the Classroom - Crowne Plaza, Syracuse - January 18, 2019
  - Ashley Lothrop - Mental Health Issues in the Classroom - Crowne Plaza, Syracuse - January 18, 2019
4. Approval of Conferences and Workshops as per *My Learning Plan* Report 11/8/18
5. Approval of Financial Reports / Warrants

**REGULAR AGENDA**

**Other Discussion and Action Items**

**Board Member Reports / Staff Member Reports and Presentations**

1. Comments / Information from Board Members
  - Educating the Class of 2030
  - Drug Panel Discussion
  - JLSBA Workshop - New Mental Health Laws

- NYSSBA Conference
2. Staff Member Reports as provided
  3. Staff Member Presentations:
    - Academic Achievements: End of Year Reports (2017-2018) Highlights, NYS Assessment Updates
    - Fall Sports Update

**Items for Board Information / Discussion**

4. Board Discussion - continuing discussion of District reconfiguration
5. Board Information - “Friendship” payment in lieu-of-taxes has been received from Brown Park Housing Corporation in the amount of \$400.
6. Board Information - AT&T cell tower

**Items for Board Discussion / Action**

7. Board Discussion / Action - DASNY Grant - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to authorize the use of District funds in an amount *not to exceed* \$35,000 for in-kind contributions for the awarded **DASNY Grant “Distributed Antenna System for Emergency Communication”**.
8. Board Discussion / Action - Approval of **Overnight Field Trip Request for Sporting Event on December 27, 2018**
9. Board Discussion / Action - Approval of **Overnight Field Trip Request for Sporting Event on January 4, 2019**
10. Board Action - Approval of **Long Range Financial Plan 2018-2019**
11. Board Action - Approval of **Final School Tax Collector Reports and Warrant**
12. Board Action - Approval of **Committee on Special Education Reports**

**ITEMS FOR BOARD ACTION - PERSONNEL**

13. Board Action - Personnel changes as listed:

(A) Retirements:

| Name               | Position              | Effective Date                                    |
|--------------------|-----------------------|---|
| ^Deanna M. Guyette | Network Administrator | ^January 31, 2019 (amended from February 1, 2019) |

(B) Resignations:

| Name       | Position    | Effective Date |
|------------|-------------|----------------|
| Lori Elmer | 4-Hour Aide | 10/19/2018     |

(C) Appointments:

| Name                  | Position  | Annual Salary Rate of Pay        | Probationary or Tenure Track Appt. (if applicable)      | Effective Date           |
|-----------------------|---|----------------------------------|---|--------------------------|
| Lori Elmer            | Substitute Aide                                 | \$11.46 per hour                 | n/a   | 11/14/2018               |
| Hannah M. Smithers    | Substitute Teacher                              | \$80 per day                     | n/a   | 11/14/2018               |
| Meganne K. Brenon     | Substitute Teacher                              | \$80 per day                     | n/a   | 11/14/2018               |
| Shannon M. Strough    | Substitute Teacher                              | \$90 per day                     | n/a   | 11/14/2018               |
| Wendy S. Yodice       | Substitute Aide                                 | \$11.46 per hour                 | n/a   | 11/14/2018               |
| Sean W. Latham        | Substitute Teacher /<br>Substitute Teacher Aide | \$80 per day<br>\$11.46 per hour | n/a<br>n/a  | 11/14/2018<br>11/14/2018 |
| Jessica L. Cuppernell | Occupational Therapist                          | \$48,370 annually (no change)    | 1-Year Probationary (52-week)<br>from 11/14/18-11/13/19 | 11/14/2018               |

(D) PAID Coaching Appointments:

| Name                     | Winter 2018 Sports | Coaching Certification         | Effective Date    |
|--------------------------|--------------------|--------------------------------|-------------------|
| <b>Matthew J. Fiske</b>  | JV Boys Basketball | Teacher-Coach*                 | <b>11/14/2018</b> |
| <b>Stephen P. Brenon</b> | Modified Wrestling | Temporary Coaching License**** | <b>11/14/2018</b> |

(E) UNPAID Coaching Appointments:

| Name  | Winter 2018 Sports             | Coaching Certification  | Effective Date     |
|---|--------------------------------|---|--------------------|
| <b>^Chad O. Snow</b> - Appointment amended from 10/1/2018 as paid coach to unpaid | Modified Wrestling             | Temporary Coaching License 2 <sup>nd</sup> -4 <sup>th</sup> Renewal**** | <b>^10/02/2018</b> |
| <b>Shellie L. Miner</b>   | Varsity Cheerleading Assistant | Temporary Coaching License****  | <b>11/14/2018</b>  |

**Coaches possess the following [as mandated by NYSED]:**

Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance / [Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences as required] \*

Non-Teaching Temporary or Professional Coaching License and/or 2<sup>nd</sup> - 4<sup>th</sup> Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance \*\*\*\*

**ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE**

14. FINAL Fingerprint Clearance - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Hannah M. Smithers** - Substitute Teacher
- **Meganne K. Brenon** - Substitute Teacher
- **Shannon M. Strough** - Substitute Teacher
- **Wendy S. Yodice** - Substitute Aide
- **Sean W. Latham** - Substitute Teacher
- **Stephen P. Brenon** - Coach

**SUPERINTENDENTS’ REPORTS**

- 15. Assistant Superintendent - Mrs. Smith
- 16. Superintendent - Mrs. Case

**CORRESPONDENCE & UPCOMING EVENTS**

- 17. Correspondence Log

**ITEMS FOR NEXT MEETING - December 3, 2018** - Regular Meeting will begin at 5:30 p.m. in the General Brown Room

- 18. \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

**PROPOSED EXECUTIVE SESSION**

- 19. A motion will be requested to enter executive session for the discussion of.....

**RETURN TO OPEN SESSION**

- 20. A motion is requested to adjourn the executive session and reconvene the regular meeting.

**MOTION FOR ADJOURNMENT**

- 21. There being no further business or discussion, a motion is requested adjourn the regular meeting.

\*Items added after the preliminary agenda was sent to the Board of Education.

**GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION**  
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

**REGULAR MEETING**  
**Monday October 1, 2018 5:30 p.m.**  
Cafeteria - Jr./Sr. High School  
**Unapproved**  
**MINUTES**

**REGULAR MEETING**

The meeting was called to order at 5:33 p.m. by President Klindt, followed by the Pledge of Allegiance

**MEMBERS PRESENT:** Sandra Young Klindt, President; Natalie Hurley, Vice President; Daniel Dupee II; Brien Spooner; Jamie Lee; Albert Romano, Jr.; Kelly Milkowich

**OTHERS PRESENT:** Barbara J. Case, Superintendent of Schools; Lisa K. Smith, Assistant Superintendent; Gary Grimm, Transportation Supervisor/Operations Manager; Joseph O'Donnell, Principal Brownville Glen Park Elementary; David Ramie, Principal Dexter Elementary; Nicole Donaldson, Principal Jr.-Sr. High School; Jennifer Stanton, Assistant Principal Jr.-Sr. High School; Melissa Nabinger, Director of Student Services; Deanna Gullquist, Network Administrator; Debra Bennett, District Clerk; Staff members: Mrs. LaSage, Mr. Phillips, Mrs. Flath; Several students from Mr. Phillips' Government class; Laurie Podvin, CPA; Robert Ingerson, BCA

**APPROVAL OF AGENDA**

Motion for approval by Natalie Hurley, seconded by Jamie Lee, with motion approved 7-0.

**PRESENTATION** - Bernier Carr & Associates: Capital Project update was provided by Mr. Bob Ingerson

**AUDIT COMMITTEE MEETING** - See Audit Committee meeting agenda

**Following adjournment of the Audit Committee Meeting:**

1. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the **Independent Auditors' Report**, as presented by Laurie Podvin, CPA of Bowers & Company.  
Motion for approval by Kelly Milkowich, seconded by Albert Romano, with motion approved 7-0.

**PUBLIC COMMENT REQUESTS** - none

**CONSENT AGENDA**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Brien Spooner and seconded by Kelly Milkowich - Motion approved 7-0.

1. Approval of Minutes as listed:
  - September 10, 2018 - Regular Meeting
2. Approval of Building and Grounds Requests as listed:
  - BGP cafeteria - Mondays from September 10, 2018 to June 26, 2019 from 6:00-7:30 p.m. - Girl Scouts - meetings
  - DEX cafeteria - Tuesdays bi-weekly from September 18, 2018 to June 18, 2019 - Girl Scout Troop 50062 - meetings
  - DEX art room - October 31 to December 12, 2018 from 3:00-3:45 p.m. - Watertown YMCA - After School Art
  - DEX gymnasium - Mondays and Wednesdays from November 12, 2018 to March 27, 2019 from 6:00- 8:15 p.m. - Mighty Lions PeeWee Wrestling Club - practices
  - JSHS General Brown Room - October 6, 2018 from 9:00 a.m. to 11:00 a.m. - Jamie Lee - lesson
3. Approval of Conferences and Workshops as listed:
  - Kelly Milkowich - Jefferson-Lewis School Boards Association Fall Dinner Meeting "New Mental Health Laws to Provide Instruction to All Students" - September 27, 2018
  - Stacy Latham - Pre-Service Course - JLBOCES - Glenfield, NY - September 28, 2018
  - Barbara J. Case - Ft. Drum Regional Health Planning Organization Meeting - JLBOCES - October 29, 2018
  - Debbie Matusiak - Restraint Training - JLBOCES - Glenfield, NY - November 1-2, 2018
  - Barbara J. Case - NYSAWA School District Collective Bargaining Workshop - OCM BOCES Syracuse, NY - November 30, 2018
  - Lisa K. Smith - Comprehensive Media Training - OCM BOCES Syracuse, NY - September 28, 2018
  - Lisa Tyo - SCDN (Staff Curriculum & Development Network) - Capital Region BOCES Albany, NY - October 3-4, 2018
  - Barbara J. Case - Superintendents' Conference - Minnow Brook Conference Ctr. Blue Mountain Lake, NY - November 1-2, 2018

4. Approval of Conferences and Workshops as per *My Learning Plan* Report 9/27/18
5. Approval of Financial Reports / Warrants

**REGULAR AGENDA**

**Other Discussion and Action Items**

**Board Member Reports / Staff Member Reports and Presentations**

1. Comments / Information from Board Members
  - Educating the Class of 2030 by Sandra Klindt
  - Drug Panel Discussion by Albert Romano
  - JLSBA Workshop - New Mental Health Laws by Kelly Milkowich
2. Staff Member Reports as provided
3. Staff Member Presentations - none

**Items for Board Information / Discussion**

4. Board Information / Discussion - Policy Review
  - ❖ Board Action - 2<sup>nd</sup> Reading / Adoption of **Policy #5660 - School Food Service Program and Meal Charge Policy**  
Motion for adoption by Jamie Lee, seconded by Albert Romano, with motion approved 7-0.
  - ❖ Board Action - Deletion of **Policy #5662 - Food Service Account Charging Policy**  
Motion for deletion by Kelly Milkowich, seconded by Daniel Dupee with motion approved 7-0.
5. Board Discussion - continuing discussion of the **Strategic Action Plan**: Deadline for applications is today. First meeting SAP meeting will be held Wednesday, October 10<sup>th</sup>.
6. Board Discussion/Action - continuing discussion of **Board of Education GOALS**: A draft of the 2018-19 GOALS were presented for discussion. With minor revision, the Board took action to approve the 2018-2019 Board of Education GOALS as amended. Motion for approval by Albert Romano, seconded by Kelly Milkowich, with motion approved 7-0.
7. Board Discussion - continuing discussion of the **Reorganization Study (2015)**: Following discussion, the Board requested that Mrs. Case investigate timeline requirements with SED.

**Items for Board Discussion / Action**

8. Board Discussion / Action - Approval of Overnight Field Trip for Sporting Event Request  
Motion for approval by Jamie Lee, seconded by Kelly Milkowich, with motion approved 7-0.
9. Board Action - Approval of **School Tax Collector Reports**  
Motion for approval by Albert Romano, seconded by Daniel Dupee, with motion approved 7-0.
10. Board Action - Approval of **2018-2019 Class and Club Advisors / TTL-TIL and Facilitators** as listed:  
Motion for approval by Jamie Lee, seconded by Kelly Milkowich, with motion approved 7-0.

| Club/Class    | Advisor            | Club/Class         | Advisor           |
|---------------|--------------------|--------------------|-------------------|
| Class of 2019 | Jannell Pickeral   | International Club | Jannell Pickeral  |
| Class of 2019 | Lindsay Labiendo   | International Club | Stephanie Karandy |
|               |                    | International Club | Jose Bernier      |
| Class of 2020 | Elizabeth Stephens | Key Club           | Lisa Kessler      |
| Class of 2020 | Corrine Willis     | Key Club           | Karen Crosby      |
| Class of 2021 | Stephanie Karandy  | Student Council    | Michelle Lamon    |
| Class of 2021 | Sabrina Dettmer    | Student Council    | Brian Nortz       |
| Class of 2022 | TBD                | Performing Arts    | Frances Seymour   |
| Class of 2022 | TBD                | Performing Arts    | Corrine Willis    |

|                   |                                  |                                    |   |
|-------------------|----------------------------------|------------------------------------|---|
| Class of 2023     | TBD                              | Yearbook                           | Casilda Peckham   |
| FCCLA             | Hannah Cottrell                  | Teen Advisory Group                | Carrie LaSage   |
| Sr. Honor Society | Stephanie Karandy<br>Ellen Sheen | SADD                               | Melissa Zehr  |
| Jr. Honor Society | Lindsay Labiendo                 | Teacher Instructional<br>Leaders   | Julia Russell; Amy Moore; Lisa Tyo; Sabrina<br>Dettmer; Stephanie Karandy; Lindsay Hanson |
| Whiz Quiz         | William Covey                    | Teacher Technology<br>Leaders      | Becky Dupee; Kelley Fahey; Mary Paige; Emily<br>Aumell; Susan Menapace, Lindsay Labiendo  |
| GB Gazette        | Michelle Lamon                   | TTL Facilitator<br>TIL Facilitator | Carrie LaSage<br>Erin Heller  |

11. Board Discussion / Action - Adoption of the following **Resolution for Lead Evaluator of Teachers:**  
**WHEREAS**, the Board of Education has been provided evidence that the following have completed training which meets the requirements of 8 NYCRR 30-2.9 and the General Brown Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of Teachers, therefore, **BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, the following be certified as Lead Evaluator of Teachers:

- Jennifer Stanton (9/13/18)
- Nicole Donaldson (5/16/18)
- David Ramie (8/17/18)
- Joseph O'Donnell (8/17/18)

Motion for approval by Kelly Milkowich, seconded by Natalie Hurley, with motion approved 7-0.

12. Board Action - Approval of **Committee on Special Education Reports**

Motion for approval by Daniel Dupee, seconded by Brien Spooner, with motion approved 7-0.

**ITEMS FOR BOARD ACTION - PERSONNEL**

13. Board Action - Approval of **2018-2019 Substitute Instructional and Non-Instructional Personnel Item #11-D**, as continued from the Organizational Meeting held July 3, 2018.

- ❖ Tonya Stean - Substitute Teacher
- ❖ Nolan Pitkin - Substitute Teacher
- ❖ Sophia Putnam - Substitute Teacher

Motion for approval by Kelly Milkowich, seconded by Albert Romano, with motion approved 7-0.

14. Board Action - Personnel changes as listed:

A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed is made by Jamie Lee, seconded by Albert Romano, with motion approved 7-0.

(A) Retirements: none

(B) Resignations: none

(C) Appointments:

| Name                  | Position                | Annual Salary / Rate of Pay  | Probationary Tenure Track (if applicable) | Effective Date |
|-----------------------|-------------------------|------------------------------|---|----------------|
| ^Kyle T. Scordo       | Substitute Teacher      | ^Corrected rate-\$90 per day | n/a                                       | 09/11/2018     |
| ^Jenna A. Matthews    | Substitute Teacher      | ^Corrected rate-\$90 per day | n/a                                       | 09/11/2018     |
| Jacqueline W. Richard | Substitute Teacher      | \$90 per day                 | n/a                                       | 10/02/2018     |
| Dana C. Burke         | Substitute Teacher      | \$95 per day (certified)     | n/a                                       | 10/02/2018     |
| Lori A. Plantz        | Substitute Teacher Aide | \$11.46 per hour             | n/a                                       | 10/02/2018     |
|                       | Substitute Teacher      | \$90 per day                 | n/a                                       | 10/02/2018     |
| Ashley J. Astorga     | Substitute Teacher Aide | \$11.46 per hour             | n/a                                       | 10/02/2018     |
|                       | Substitute Nurse        | \$13.64 per hour             | n/a                                       | 10/02/2018     |
| Christie B. Fanguy    | Substitute Teacher      | \$90 per day                 | n/a                                       | 10/02/2018     |
|                       | Substitute Teacher Aide | \$11.46 per hour             | n/a                                       | 10/02/2018     |
| Christie B. Fanguy    | Substitute Teacher      | \$90 per day                 | n/a                                       | 10/02/2018     |
| Sara R. Sanders       | Substitute Teacher      | \$90 per day                 | n/a                                       | 10/02/2018     |
| Katelyn Longamore     | Substitute Teacher      | \$80 per day                 | n/a                                       | 10/02/2018     |
|                       | Substitute Teacher Aide | \$11.46 per hour             | n/a                                       | 10/02/2018     |

|                           |                    |          |     |                   |
|---------------------------|--------------------|----------|-----|-------------------|
| <b>Courtney L. Hughes</b> | Substitute Teacher | \$80/day | n/a | <b>10/02/2018</b> |
|---------------------------|--------------------|----------|-----|-------------------|

(D) PAID Coaching Appointments:

| Name                       | Winter 2018 Sports             | Coaching Certification  | Effective Date    |
|----------------------------|--------------------------------|---|-------------------|
| <b>James Covey</b>         | Varsity Boys Basketball        | Teacher-Coach*  | <b>10/02/2018</b> |
| <b>James Blunden</b>       | Modified Boys Basketball       | Teacher-Coach*  | <b>10/02/2018</b> |
| <b>Jared Knowlton</b>      | Modified Boys Basketball       | Teacher-Coach*  | <b>10/02/2018</b> |
| <b>Janelle Ferris</b>      | Varsity Girls Basketball       | Teacher-Coach*  | <b>10/02/2018</b> |
| <b>Katie L. St. Pierre</b> | Modified Girls Basketball      | Teacher-Coach*  | <b>10/02/2018</b> |
| <b>Carrie LaSage</b>       | Varsity Volleyball             | Teacher-Coach*  | <b>10/02/2018</b> |
| <b>Amy O'Riley</b>         | JV Volleyball                  | Teacher-Coach*  | <b>10/02/2018</b> |
| <b>Catherine Behling</b>   | Modified Volleyball            | Teacher-Coach*  | <b>10/02/2018</b> |
| <b>Megan Scordo</b>        | Cheerleading                   | Teacher-Coach*  | <b>10/02/2018</b> |
| <b>Michael Hartle</b>      | Varsity Wrestling              | Teacher-Coach*  | <b>10/02/2018</b> |
| <b>Darrick W. Smith</b>    | JV Wrestling                   | Temporary Coaching License 2 <sup>nd</sup> -4 <sup>th</sup> Renewal**** | <b>10/02/2018</b> |
| <b>Chad O. Snow</b>        | Modified Wrestling             | Temporary Coaching License 2 <sup>nd</sup> -4 <sup>th</sup> Renewal**** | <b>10/02/2018</b> |
| <b>Malcolm B. Jones</b>    | 7 <sup>th</sup> GR. Volleyball | Teacher-Coach*  | <b>10/02/2018</b> |
| <b>Lindsay Hanson</b>      | JV Girls Basketball            | Teacher-Coach*  | <b>10/02/2018</b> |

(E) UNPAID Coaching Appointments:

| Name                    | Fall 2018 Sports | Coaching Certification  | Effective Date    |
|-------------------------|------------------|---|-------------------|
| <b>Justin D. Keegan</b> | Boys Soccer      | Temporary Coaching License 2 <sup>nd</sup> -4 <sup>th</sup> Renewal**** | <b>10/02/2018</b> |

(F) UNPAID Coaching Appointments:

| Name                          | Winter 2018 Sports         | Coaching Certification  | Effective Date    |
|-------------------------------|----------------------------|---|-------------------|
| <b>Jessica Bower</b>          | Girls Basketball Assistant | Teacher-Coach*  | <b>10/02/2018</b> |
| <b>Melissa Zehr</b>           | Volleyball Assistant       | Teacher-Coach*  | <b>10/02/2018</b> |
| <b>Danielle A. Killionski</b> | Volleyball                 | Temporary Coaching License 2 <sup>nd</sup> -4 <sup>th</sup> Renewal**** | <b>10/02/2018</b> |

**Coaches possess the following [as mandated by NYSED]:**

Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance / [Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences as required] \*

Non-Teaching Temporary or Professional Coaching License and/or 2<sup>nd</sup> - 4<sup>th</sup> Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance \*\*\*\*

**ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE**

15. FINAL Fingerprint Clearance - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

Motion for approval by Brien Spooner, seconded by Daniel Dupee, with motion approved 7-0.

- **Jacqueline Richard** - Substitute Teacher
- **Dana C. Burke** - Substitute Teacher
- **Lori A. Plantz** - Substitute Teacher
- **Ashley J. Astorga** - Substitute Teacher
- **Christie B. Fanguy** - Substitute Teacher
- **Sara R. Sanders** - Substitute Teacher
- **Katelyn Longamore** - Substitute Teacher
- **Courtney L. Hughes** - Substitute Teacher

**SUPERINTENDENTS' REPORTS**

16. Assistant Superintendent - Mrs. Smith
17. Superintendent - Mrs. Case

**CORRESPONDENCE & UPCOMING EVENTS**

18. Correspondence Log

**ITEMS FOR NEXT MEETING - Tuesday, November 13, 2018** - Regular Meeting will begin at 5:30 p.m. in the General Brown Room  
19. BOCES Leadership visitation / Strategic Action Plan / Reorganization timeline / Academic update

**PROPOSED EXECUTIVE SESSION**

20. **A motion will be requested to enter executive session** for the discussion of litigation strategy regarding two current specific legal matters; and also for the discussion of the employment history of three particular individuals.

Motion for approval by Natalie Hurley, seconded by Kelly Milkowich, with motion approved 7-0. Time entered: 7:10 p.m.

— Mrs. Bennett was excused from the meeting at 7:10 p.m.

— Motions below were provided by Clerk Pro-tem Barbara J. Case

**RETURN TO OPEN SESSION**

21. **A motion is requested to adjourn the executive session** and reconvene the regular meeting.

Motion for approval by Brien Spooner, seconded by Kelly Milkowich, with motion approved 7-0. Time: 7:40 p.m.

**MOTION FOR ADJOURNMENT**

22. **There being no further business or discussion**, a motion is requested adjourn the regular meeting.

Motion for approval by Kelly Milkowich, seconded by Albert Romano, with motion approved 7-0. Time adjourned: 7:42 p.m.

Respectfully submitted:

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Debra L. Bennett, District Clerk

- Supporting documents may be found in supplemental file dated October 1, 2018



TAXES REMAINING UNPAID AND DUE:

|                            |           |   |
|----------------------------|-----------|---|
| TOWN OF...Brownville.....  | AMOUNT OF | \$ 159,680.97                             |
| TOWN OF...Hounsfield.....  | AMOUNT OF | \$ 14,389.51                              |
| TOWN OF...Lyme.....        | AMOUNT OF | \$ 8,514.92                               |
| TOWN OF...Pamelia.....     | AMOUNT OF | \$ 138,600.32                             |
| TOWN OF...Watertown.....   | AMOUNT OF | \$ 8,451.38                               |
| CITY OF.....Watertown..... | AMOUNT OF | None (not returnable to Jefferson County) |

**TOTAL RETURNED TO JEFFERSON COUNTY: (unpaid tax) \$329,637.10 + (3% Interest) \$9889.18 = \$339,526.28**

STATE OF NEW YORK }  
COUNTY OF JEFFERSON } SS:  
SCHOOL DISTRICT OF...General Brown.....

I, ..Donna Keefer.., BEING DULY SWORN, SAY THAT I AM THE COLLECTOR OF SCHOOL DISTRICT NO...222601... THAT THE FOREGOING IS A TRUE ACCOUNT OF THE TAXES REMAINING UNPAID AND DUE UPON THE LANDS IN SAID DISTRICT, ASSESSED UPON THE TAX-LIST, AND WARRANT DELIVERED TO SAID COLLECTOR ON THE ...13th.... DAY OF ...August 2018... AND WHICH SAID WARRANT IS RETURNABLE ON THE ...14th... DAY OF ...November 2018... THAT THE TAXES MENTIONED IN SAID ACCOUNT REMAIN UNPAID, AND THAT AFTER DILIGENT EFFORTS I HAVE NOT BEEN ABLE TO COLLECT THE SAME.

*Donna Keefer*  
.....  
Donna Keefer, General Brown Tax Collector

COLLECTOR DIST. NO...222601.....**DEBRA L. BENNETT**

SCHOOL DISTRICT OF...General Brown.....SUBSCRIBED AND SWORN TO BEFORE ME

**NOTARY PUBLIC STATE OF NEW YORK**  
**No. 01BE6185315**  
**Qualified in Jefferson County**  
**My Commission Expires April 14, 2020**

THIS...8<sup>th</sup> .....DAY OF...November .....2018.....

*Debra L. Bennett*  
.....

THE UNDERSIGNED TRUSTEES OF SCHOOL DISTRICT NO...222601.....SCHOOL DISTRICT OF...General Brown....., COUNTY OF JEFFERSON, HEREBY CERTIFY THAT THE PRECEDING IS AN ACCOUNT OF TAXES ASSESSED ON THE REAL ESTATE IN SAID DISTRICT, DELIVERED TO THE TRUSTEES BY...Donna Keefer ...COLLECTOR OF TAXES THEREIN, AND THAT WE HAVE EXAMINED AND COMPARED THE SAME WITH THE ORIGINAL TAX-LIST, AND FOUND IT TO BE CORRECT.

DATED AT.....Dexter....., N.Y.....November 13, 2018.....

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**GENERAL BROWN CENTRAL SCHOOL DISTRICT**

**Donna Keefer  
SCHOOL TAX COLLECTOR**

**Board of Education Meeting November 13, 2018**

|   |                        |
|---|------------------------|
| <b>2018 WARRANT TOTAL</b>                             | <b>\$ 7,866,594.00</b> |
| <b>Total payments Deposited as of November 8,2018</b> | <b>\$ 6,273,622.75</b> |
| <b>Duplicate/Overpayments</b>                         | <b>\$ 7,039.76</b>     |
| <b>Total</b>  | <b>\$ 6,280,662.51</b> |
| <b>Total Tax Collected Full Payments/Installment</b>  | <b>\$ 6,251,786.91</b> |
| <b>Installment Surcharge/Interest Penalty</b>         | <b>\$ 20,366.92</b>    |
| <b>Total Collected</b>                                | <b>\$ 6,273,622.75</b> |
| <b>2018 Tax Warrant</b>                               | <b>\$ 7,866,594.00</b> |
| <b>Minus Original Star</b>                            | <b>\$ (819,822.65)</b> |
| <b>Taxes collected as of November 8,2018</b>          | <b>\$ 6,251,786.91</b> |
| <b>Outstanding Tax as of November 8,2018</b>          | <b>\$ 794,984.44</b>   |

**Respectfully submitted:  
Donna Keefer  
School Tax Collector**